

48th Annual Southampton Craft Show
Thursday, July 6th, 2017 ~ 10 am to 7 pm
Southampton Coliseum

Additional Vendor Information regarding 2017 Application

www.southamptoncraftshow.com

LIKE us on FACEBOOK: *Southampton Craft Show - PRANCE*

*Application Deadline & Booth Payment for **Returning Vendors only:***

Your completed application with full payment must reach our office **on or before Feb 1st, 2017** in order to automatically retain your existing location (unless otherwise indicated on application/or change in booth size). Applications received after this date are reviewed and considered pending booth availability. We regret to inform you that *post-dated cheques are not accepted*. Acceptance is completed upon processing of your booth payment. You will receive email or phone call confirming your acceptance.

*Application Deadline & Booth Payment for Potential **New Vendors only:***

The Southampton Craft Show is a juried show and all applications are first reviewed by a jury before they are accepted. Please ensure you send a complete application with full payment. Your completed application with full payment must reach our office **on or before April 1st, 2017**. Applications received after this date will be considered and reviewed, pending booth availability. *Post dated cheques will not be accepted*.

NOTE: All Food Vendors will need to complete Grey-Bruce Health Unit Food Special Event Application Form which is due 3 weeks prior to show date.

Visit <http://www.publichealthgreybruce.on.ca>

Or contact: Telephone 519-376-9420 or 1-800-263-3456 Fax 519-376-6310

Other Information:

Cancellations: If you cancel your application prior to & including April 30, 2017, a refund minus a \$10.00 administration fee will be issued. No refunds will be issued as of May 1st, 2017.

Booth Payment: Booth fees are due at the time of application. Any cheques returned by the banks due to insufficient funds are subject to a \$25 fine.

Eligibility

The reputation of this show has been built on selecting outstanding and quality handmade work. If you do have products not produced by yourself, it must not exceed 20% of your total booth space. Note: These items are to follow the rules of the show, i.e. no offshore/resale items. Workshop picture can be requested to confirm eligibility.

How Your Work is Assessed:

All submissions are juried to ensure our standards are maintained while ensuring great quality for the general public. Quality as well as avoiding too much duplication is the overriding criteria when selecting work. The jury reserves the right to decide about the appropriateness of all work to be included in the show. The decisions of the jury are final.

Images of Work & Booth:

You must submit a minimum of 5 images to a maximum of 10 images of the work that will be sold at the 2017 show. If more than 10 images are submitted, only the first ten will be presented to the jury. **One of these images must capture your workstation and/or you working on your craft/art in order for us to best maintain the credibility & reputation of our show.** You are also encouraged to submit an image showing the booth set-up. While this image is optional, it is to your benefit as it gives the jury an overall view of the range of work that will be sold.

Return Envelope Please include a self-addressed stamped envelope, large enough for your photos, with sufficient postage so we may return your entire application if you are not accepted into the Show. If you are accepted, images are kept on file.

Summary of what is required for both Returning & New Vendors when submitting 2017 Application:

Application Components	Returning Vendor	New Vendor
2017 Application form (completed)	Yes	Yes
Payment (payable to PRANCE)	Yes	Yes
5 to 10 good quality images of the work you intend to sell at show	Optional	Yes
Image of workstation and/or your work in progress	Optional	Yes
An image of booth set-up (optional)	Optional	Optional
Include a stamped, self-addressed envelope (this should be large enough to hold your original application)	Yes (only if sending images again)	Yes

Notification of Potential New Vendors

You will be notified by mail and/or email of your application status beginning May. If your work has been selected, your booth fee cheque will be cashed upon acceptance. You will be sent an acceptance package which includes pertinent information about our show. This will be sent by email or post delivery if you do not have email. A receipt for your booth fees will be mailed to you if you provided a self-addressed, postage paid envelope. If not, it will be included in your show day package upon arrival Thursday July 6th 2017. If you are accepted, photo images are kept on file.

If your work is not accepted, your cheque will be returned along with your images, *if a self-addressed, postage paid envelope is provided*. Otherwise the application and enclosures will be shredded.

Questions?

If you have any questions or comments, please contact the 2017 PRANCE Southampton Craft Show Committee. Please note between September, 2016 & April 30, 2017 inquiries will be monitored and responded to on a monthly basis (both phone and email). As of May 2017 to show day, messages will be monitored weekly and replied to as required.

Telephone: PRANCE Office: 519-832-2522 or Brenda at 519-832-6185
Please leave message

Fax: Attn: Southampton Craft Show Committee at 519-389-4728

Email: southamptoncraftshow@gmail.com

Mail: Southampton Craft Show Committee
c/o P.O. Box 1210, Southampton, ON N0H 2L0